Appendix no. 9.12



**National Directorate-General for Aliens Policing**

**Országos Idegenrendészeti Főigazgatóság**

**APPENDIX to an application for a residence permit**

**(National Card)**

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| **Please complete the form legibly, In LATIN block letters.** |
| **The application is submitted:** [ ] by the client [ ]  via an employer  |
| **Telephone number:** |
| **Email address:**       |
| **Delivery of the document if the application is submitted via an employer:**(The employer will receive the document **by way of post**.) The official contact address of employer:      Place of establishment (i.e. registered address) of the employer:      **Place of receipt of the visa in case of an application of a third-country national staying abroad, submitted via an employer:****country:**       **town/city**       |
| **Delivery of document if the application is submitted via an employer:** [ ]  The Applicant will collect the residence permit document at the **issuing authority in Hungary**. [ ]  The applicant requests delivery of the residence permit document **by way of post**. [ ]  The applicant who is not staying or residing in Hungary, will collect the entry visa entitling its holder to receive his/her residence permit at a specific **foreign mission**, namely: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (country, city/town) |
| **1. Information about means of subsistence in Hungary** |
|  amount of expected income from employment:       | taxable income in Hungary for the previous year:       |
|  amount of savings held available:      |  other additional income/properties or assets as means of subsistence:       |
| **Information required for conducting a single approval procedure** |
| **2. Particulars of the Hungarian employer** |
|  name:       |
| place of establishment (i.e. registered address): |
|  postal code:      | locality:       | name of the public place:       |
| type of the public place (i.e. street, road, square, etc.):       | street number:       | building:       |  stairway:       |  floor:       |  door:       |
| Employer’s tax number/tax identification code:         | KSH number (no. recorded by the Hungarian Central Statistical Office):        | TEÁOR number (Hungarian NACE number):       |
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| **3. Professional qualification(s) required for the position:**       |  **4. Educational attainment:**[ ]  primary school [ ]  specialised school[ ]  vocational school [ ]  secondary grammar school[ ]  vocational secondary school[ ]  technician education establishment[ ]  college [ ]  university [ ]  finished less than 8 school years in primary school | **5. Occupation before arriving in Hungary:**      |

 |
| **6. Place(s) of work:**Will you perform your employment at one single work-site? [ ] yes [ ] no  address(es):                                                                                 | Does the nature of the work require that your work-site is located in various counties? [ ] yes [ ] no  If yes, starting place (address) of work:       | Will you work on various premises of the employer (located in different counties)?      [ ] yes [ ] no  |
| **7. Date of preliminary agreement with the employer:**      **year**       **month**       **day** | **8. Job title (FEOR number, i.e. the Hungarian Standard Classification of Occupations):** |
| **9. The applicant’s skills and knowledge required for the position:** |
| The period of professional experience relevant to the position to be filled:                Specific knowledge and skills related to the job to be performed:                **Language skills**Native language:                 Other language(s):      **Do you speak Hungarian?** [ ]  yes [ ]  no**Have you ever worked in Hungary before?** [ ]  yes [ ]  no |
| If yes, please indicate the date of expiry of your previous single permit:       Your previous employer in Hungary:      Name:      Address:       |
| **10. In the cases listed in Section 242 (7) of Act XC of 2023, the Government Office is not involved as a specialised authority in the single application procedure. Do any of them apply to the applicant?****[ ]  Yes**, Point       of Section 242 (7) of Act XC of 2023. (Indicating the case of exempt is mandatory.)**[ ]  No**. |
| **11. Shall the applicant’s employment be exempt from having a work permit pursuant to Section 15 (1) of Government Decree 445/2013 (of 28 November)?****[ ]  Yes**, the applicant’s employment shall be exempt from having a work permit pursuant to Point       of Section 15 (1) of Government Decree 445/2013 (of 28 November). (Indicating the case of exempt is mandatory.) **[ ]  No**.  |
| **INFORMATION NOTICE*****During the procedure, the immigration authority may request the submission of further documents for clarification of facts of the case.*** |