Appendix no. 9.12



**National Directorate-General for Aliens Policing**

**Országos Idegenrendészeti Főigazgatóság**

**APPENDIX to an application for a residence permit**

**(National Card)**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Please complete the form legibly, In LATIN block letters.** | | | | | | | | | | | |
| **The application is submitted:**  by the client  via an employer | | | | | | | | | | |
| **Telephone number:** | | | | | | | | | | |
| **Email address:** | | | | | | | | | | |
| **Delivery of the document if the application is submitted via an employer:**  (The employer will receive the document **by way of post**.)  The official contact address of the employer:  Place of establishment (i.e. registered address) of the employer:  **Place of receipt of the visa in case of an application of a third-country national staying abroad, submitted via an employer:**  **country:**       **town/city** | | | | | | | | | | |
| **Place of delivery of the document if the application is submitted via an employer:**  The applicant will collect the residence permit document at the **issuing authority, in Hungary**.  The applicant requests delivery of the residence permit document **by way of post**.  The applicant who is not staying or residing in Hungary, will collect the entry visa entitling its holder to receive his/her residence permit at a specific **foreign mission**, namely: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (country, city/town)  Is the applicant a cross-border worker?  Yes.  No.  *(In case you are a cross-border worker completing the section on particulars of the applicant’s place of accommodation in Hungary is not mandatory.)* | | | | | | | | | | |
| **1. Information about means of subsistence in Hungary** | | | | | | | | | | |
| amount of expected income from employment: | | | | taxable income in Hungary for the previous year: | | | | | | |
| amount of savings held available: | | | | other additional income/properties or assets as means of subsistence: | | | | | | |
| **Information required for a single approval procedure** | | | | | | | | | | | | |
| **2. Particulars of the Hungarian employer** | | | | | | | | | | | | |
| name: | | | | | | | | | | | | |
| place of establishment (i.e. registered address): | | | | | | | | | | | | |
| postal code: | locality: | | | | | name of the public place: | | | | | | |
| type of the public place (i.e. street, road, square, etc.): | street number: | | building: | | | | stairway: | | floor: | door: | | |
| Employer’s tax number/tax identification code: | | | KSH number (no. recorded by the Hungarian Central Statistical Office): | | | | | | TEÁOR number (Hungarian NACE number): | | | |
| |  |  |  | | --- | --- | --- | | **3. Professional qualification(s) required for the position:** | **4. Educational attainment:**  primary school  specialised school  vocational school  secondary grammar school  vocational secondary school  technician education establishment  college  university  finished less than 8 school years in primary school | **5. Occupation before arriving in Hungary:** | | | | | | | | | | | | | |
| **6. Place(s) of work:**  Will you perform your employment at one single work-site?  yes no    address(es): | | Does the nature of the work require that your work-site is located in various counties?  yes no    If yes, starting place (address) of work: | | | | | | Will you work on various premises of the employer (located in different counties)?    yes no | | | | |
| **7. Date of preliminary agreement with the employer:**  **year**       **month**       **day** | | | | | **8. Job title (FEOR number, i.e. the Hungarian Standard Classification of Occupations):** | | | | | | | |
| **9. The applicant’s skills and knowledge required for the position:** | | | | | | | | | | | | |
| The period of professional experience relevant to the position to be filled:  Specific knowledge and skills related to the job to be performed:  **Language skills**  Native language:  Other language(s):  **Do you speak Hungarian?**  yes  no | | | | | | | | | | | | |
| **Have you ever worked in Hungary before?**  yes  no | | | | | | | | | | | | |
| If yes, please indicate the date of expiry of your previous single permit:  Your previous employer in Hungary:  Name:  Address: | | | | | | | | | | | | |
| **10. In the cases listed in Section 242 (7) of Act XC of 2023, the Government Office is not involved as a specialised authority in the single application procedure. Do any of them apply to the applicant?**  **Yes**, Point       of Section 242 (7) of Act XC of 2023. (Indicating the case of exempt is mandatory.)  **No**. | | | | | | | | | | | | |
| **11. Shall the applicant’s employment be exempt from having a work permit pursuant to Section 15 (1) of Government Decree 445/2013 (of 28 November)?**  **Yes**, the applicant’s employment shall be exempt from having a work permit pursuant to Point       of Section 15 (1) of Government Decree 445/2013 (of 28 November). (Indicating the case of exempt is mandatory.)  **No**. | | | | | | | | | | | | |
| **INFORMATION NOTICE**  ***During the procedure, the immigration authority may request the submission of further documents for clarification of facts of the case.*** | | | | | | | | | | | | |